



**Gwa'sala-'Nakwaxda'xw School**  
PO Box 1799, 182 Ba'as Road  
Port Hardy, BC V0N 2P0  
Phone (250) 949-7743 Fax (250) 949-7422  
Website: [www.gnschool.ca](http://www.gnschool.ca)



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**Employment Opportunity PreKindergarten/Kindergarten  
Education Assistant/ECE - Start Date: August 29, 2026**  
Full-time - 7 hours per day - (\$26.00 - \$32.00 per hour) depending on experience

The Gwa'sala-'Nakwaxda'xw School is seeking a full-time Education Assistant for the 2026-2027 school year. We are a band-operated Independent School that enrolls 125 students from PreKindergarten to Grade 7. We use a trauma-informed perspective to support our vision and embed traditional culture and language into curriculum planning, daily lessons, and yearly celebrations.

**Qualifications:**

- Minimum Grade 12 diploma
- ECE or ECEA Certification or EA Certification (or working towards)
- Training/work experience in Child and Youth Care, Special Education, and/or an Education Assistant
- Experience working with neurodiverse children
- Not required but an asset:
  - \* Experience working in a First Nations Community
  - \* CPR/First Aid (willing to get certification)

**Skills, Knowledge and Abilities:**

- Ability to develop and maintain warm, caring, and responsive relationships with children.
- Ability to establish and maintain supportive, collaborative relationships with families, staff, community members, Elders, and other professional partners.
- Understanding of, or willingness to learn about, Indigenous cultures, languages, histories, and trauma-informed approaches that support student wellbeing.
- Ability to maintain strict confidentiality in all matters
- Ability to demonstrate a positive, professional, and respectful attitude at all times, reflecting the values of Gwa'sala-'Nakwaxda'xw School, including Maya'xala (respect).
- Physically capable of performing the duties required by the position.
- Strong organizational, interpersonal, and communication skills.
- Ability to work collaboratively with a team to develop and implement individualized programs and support plans.
- Flexibility, patience, and the ability to remain calm and solution-focused in a dynamic school environment.
- Self-motivated - able to take initiative in supporting students' needs

**Responsibilities:**

- Support children to participate fully in various learning settings - gym, outdoor classroom
- Encourage social skills, independence and problem-solving through play ages 3 - 5
- Work with small groups and individuals on specific educational goals and whole classes to assist with student inclusion in various classroom settings
- Lunch program supervision support with snack prep, clean up, and kitchen duties
- Support with preparing materials and managing routines
- Work to improve practice through professional development
- Contribute to a positive school culture

The closing date for this position is **May 25, 2026**. Only those short-listed will be contacted for an interview. The successful candidate will need to complete a criminal record check, First Aid and other training required. Please fax or e-mail resumes with cover letter, supporting documents, and references to:

Reed Allen, Principal  
Gwa'sala-'Nakwaxda'xw School  
Tel: (250)-949-7743 Fax: (250)-949-7422  
E-mail: [rallen@gwanak.bc.ca](mailto:rallen@gwanak.bc.ca)